

CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2021/22

Annual Council - 25 May 2021

Report of: Deputy Chief Executive and Chief Officer Customer & Resources

Status: For Decision

Key Decision: No

Contact Officer: Vanessa Etheridge, Ext. 7199

Recommendation to Annual Council: That the Calendar of ordinary meetings for the municipal year 2020/21 be confirmed.

Introduction and Background

- 1 The initial draft calendar of meetings for the municipal year 2021/22 was agreed at Council on 19 November 2020 to go forward to the meeting of Annual Council for formal adoption. In consultation with relevant Chairmen there have been a few changes made during the municipal year 2019/21. The final draft is attached as an Appendix to this report.
- 2 The calendar tries to avoid meetings on Mondays and Wednesdays, but due to the full meeting schedule cannot be avoided completely. It also attempts to keep meetings away from school holidays as much as is possible, and apart from Development Management Committee keeps August free of formal meetings.
- 3 Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it is necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Committee Chairman.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Appendices

Calendar of meetings for the municipal year 2021/22

Background Papers

None

Jim Carrington-West

Deputy Chief Executive and Chief Officer Customer & Resources